UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND

**APPLICATIONS WILL ONLY BE ACCEPTED DURING THE CAREER FAIR**

ANNOUNCEMENT NUMBER: INSCOM-JF-G2-0049
JOB TITLE: Intelligence Specialist (GMI Analyst)
SERIES & GRADE: GG-0132-13
SALARY RANGE: $96,970.00 - $126,062.00 Per Year
OPEN PERIOD: 26 July 2018
POSITION INFORMATION: Full Time - Excepted Service Permanent
DUTY LOCATION: 2 vacancies in the following location: Arlington, VA
WHO MAY APPLY: US Citizens
SECURITY CLEARANCE: Top Secret/SCI
SUPERVISORY STATUS: No

PCS MAY BE AUTHORIZED

Job Summary: Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

About the Position: This position is in the Defense Civilian Intelligence Personnel System (DCIPS). Employees occupying DCIPS positions are in the Excepted Service and must adhere to U.S. Code, Title 10, as well as Department of Defense Instruction 1400.25. This position is located at the HQ, U.S. Army Intelligence and Security Command, Office of the Assistant Chief of Staff G2, Fort Belvoir, VA with duty at Arlington, VA.

WARNING: Application packages that contain Classified information WILL NOT receive consideration for this position. Should you submit a resume or any other document as part of your application package and it is confirmed that any of the information is Classified, in addition to being found ineligible for consideration for this position, your Security Office will be notified to determine if any further action is warranted.
Who May Apply: Only applicants who meet one of the employment authority categories below are eligible to apply for the attached INSCOM vacant positions. You must identify which category or categories you meet, and provide documents which prove you meet the category or categories.

- Current Army Defense Civilian Intelligence Personnel System (DCIPS) Employee
- Current Defense Civilian Intelligence Personnel System (DCIPS) Employee (excluding Army)
- Current Civilian Employee with the Department of the Army
- Current Permanent Department of Defense (DOD) - Civilian Employee (non-Army)
- Current Permanent Federal Civilian Employee (non-DOD)
- Former Permanent Federal Employee eligible to be reappointed
- Veteran with a service-connected disability of 30% or more
- Disabled Veteran with a service-connected disability of more than 10%/less than 30%
- Applicant eligible for 10-Point Other veteran's rating or Derived Veterans' Preference
- Veteran eligible for 5-Point Preference
- U.S. Citizen

Army DCIPS positions apply Veteran's Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with Department of the Army (DA) policy Volume (AP-V) 2005, DCIPS Employment and Placement.

SUPPORTING DOCUMENTATION:

Current Federal employees: You are required to submit acceptable documentation of your appointment eligibility, by submitting a copy of your last or most recent SF-50, Notification of Personnel Action.

Veterans: You are required to submit acceptable proof of your preference or appointment eligibility. Acceptable documentation is a DD Form 214, "Certificate of Release or Discharge from Active Duty," showing dates of service, as well as character of service (Honorable, General, etc.) and time lost (if any). The member 4 or 2 copy of your DD Form 214 is required as well as any documentation concerning a disability (SF-15 and Veterans Affairs Notification of Preference).

HOW YOU WILL BE EVALUATED:

Your application package (resume, supporting documents) will be used to determine your eligibility, qualifications, and quality ranking for INSCOM vacant positions. Errors or omissions may affect your rating or consideration for employment.
All Department of the Army job applications require:

- A copy of your RESUME showing relevant experience. Your resume may be submitted in any format. Your resume must include your first and last name, current address, current email address, current phone number, job title, duties and accomplishments. For qualifications determinations your resume must contain hours worked per week and the dates of employment (i.e., month/year to month/year or month/year to present). If your resume does not contain this information, your application will be marked as incomplete and you will not receive consideration for the vacancy. You are encouraged to include your employer's name and address, and your supervisor's name and phone number, as selecting officials frequently check references before scheduling interviews. If you are a Federal Civil Service employee you should include your job title, pay plan, series and grade level (e.g. Human Resource Specialist, GS-0201-09).

- Documentation which proves you are eligible to apply for the vacancy. The "Proof of Eligibility" attachment describes eligibility categories and what document(s) are required as proof. You must meet the requirements of at least one eligibility category, specified in the "Who May Apply" section of the job opportunity announcement, to receive further consideration. In addition, some jobs also require:
  - Transcripts
  - Copies of job-related Licenses or Certificates

This is a Career Program Position (CP) 35

**Duties:** The selectee will serve as a general military intelligence analyst, a member of an FBI Task Force and as an organizational expert for the identification of insider threats from potential or actual infiltrators to DoD based on associations to international terrorism, Foreign Intelligence Services, Security Services, etc. This position reports to the Security Vetting Office (SVO) under the Assistant Chief of Staff, G-2, US Army INSCOM. Incumbent applies comprehensive knowledge of intelligence, threat analysis, and other analytical methodologies used within the Army and the FBI to conduct research and analysis of counterintelligence, counter-terrorism, international terrorist organizations, Foreign Intelligence Services and Security Services, operations, capabilities, and trends to support all-source intelligence and threat production, particularly in the area of identification of DoD related Insider Threats. He/she will ensure data integrity, comparing and contrasting data from multiple sources, and manipulating data to develop responses to a wide range of complex analytical tasks. Works across the Intelligence Community to coordinate and synthesize research from other analysts and databases in order to prepare all-source intelligence products and responses.

**Experience required:** Applicant must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities and competencies necessary for immediate success in the position. Qualifying experience may have been
acquired in any public or private sector job, but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled. You will receive credit for all qualifying experience, including volunteer experience.

To qualify applicants must possess one year of specialized experience equivalent to the next lower grade/level (GS/GG-12). Specialized experience is defined as experience conducting analysis of counterintelligence and counterterrorism activities, experience conducting security and vetting operations (SAV), experience querying multiple databases to complete all-source documents and finished intelligence products, and/or experience conducting analysis of intelligence information to assess developments, trends, and threat implications.

Progressively responsible experience is that which has included intelligence-related research, analysis, collections and/or operations. This experience should have included intelligence analysis and/or production, intelligence collection and/or operations, counterintelligence, or threat support directly related to the position to be filled. Creditable specialized experience may include previous military intelligence experience, experience gained in the private sector or in another government agency as long as it was at a level at least equivalent to the next lower band in the series. This experience should demonstrate: Knowledge of intelligence processes, cycle and organizations; Knowledge of and/or ability to use research tools such as library holdings, photographs, statistics, graphics and maps; Knowledge of the systems, procedures and methods of analyzing, compiling, reporting and disseminating intelligence data; and/or Knowledge of organization(s) for and methods of collecting and analyzing intelligence data.

You will be evaluated on the basis of your level of competency (knowledge, skills, abilities) in the following areas:

- Knowledge of the mission and functions of the DoD Counterintelligence (CI) Community and the FBI.
- Knowledge of DoD and FBI CI and Counterterrorism (CT) principles, concepts and analytical methodologies, insider threat concepts, international terrorism organizations, Foreign Intelligence Services and Security Services methods of operations focusing on infiltration (or recruitment) tactics and techniques.
- Knowledge of a wide range of research and collection methods and analytical applications in order to develop innovative intelligence analysis projects to extrapolate from raw, unanalyzed, questionable or incomplete data, to validate analytical conclusions and to integrate contributions from other analysts and organizations to prepare all-source intelligence products.
• Ability to communicate effectively in writing to develop reports, documents, and intelligence products and orally to perform briefings or coordinates various requirements of assigned project areas.

NOTE: Creditable experience may include previous military experience, experience gained in the private sector, or experience gained in another government agency so long as it was at a level at least equivalent to the next lower grade in the series.

** CONDITIONS OF EMPLOYMENT **

1. Must be able to obtain and maintain a TOP SECRET security clearance based on a single scope background investigation (SSBI) with eligibility for sensitive compartmented information (SCI).

2. In accordance with Change 3 to AR 600-85, Alcohol and Drug Abuse Prevention and Control Program, the incumbent must successfully pass a urinalysis screening for illegal drug use prior to employment and periodically thereafter.

3. All INSCOM employees may be subject to extended TDY or worldwide deployments during crisis situations to perform mission essential functions as determined by management.

4. TDY will be required 10% or less of the time.

5. Must be willing to undergo and successfully complete a counterintelligence-scope polygraph examination with No Deception Indicated (NDI) on a pre-appointment and periodic basis.

6. Must successfully gain and sustain membership on an FBI task force. Continued membership on the FBI task force is at the sole discretion of the FBI and or the INSCOM G-2. Permanent loss or suspension (of 30 days or more) of FBI task force membership status will immediately result in termination of eligibility to remain in this position.

7. During times of crisis while a member of the FBI task force, you will be required to work overtime/irregular shifts.

8. Must sign and fully adhere to an FBI Task Force Non-Disclosure Agreement. Also, applicant must submit Financial Disclosure Statement to FBI and comply with all security related in-processing requirements.

9. You will be required to provide proof of U.S. Citizenship.
10. Two-year trial period may be required.

Benefits: A career with the U.S. Government provides employees with a comprehensive benefits package. As a Federal employee you and your family will have access to a range of benefits that are designed to make your Federal career very rewarding. For more information go to www.abc.army.mil.

EEO Policy Statement

The United States Army does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of this application hiring process, please notify the Hosting HR Specialist for assistance. Your requests for reasonable accommodation will be addressed on a case-by-case basis.